

Chapter 6
SEAMAN TO ADMIRAL (STA) PROGRAM

1. Program Information

a. The Seaman to Admiral (STA) program is a full-time undergraduate education and commissioning program applicable to enlisted personnel of the Regular Navy and the Naval Reserve including Training and Administration of the Reserve (TAR) personnel and Selected Reserve (SELRES) personnel.

b. Personnel selected for the STA are provided a maximum of 36 months to complete a baccalaureate degree with benefits that include tuition, mandatory fees, book allowance, and full Navy pay and benefits in current pay-grade, as well as opportunities to advance in enlisted rate while in school. Following degree completion, selectees will attend Officer Candidate School (OCS) and upon successful completion, be commissioned as officers in the Unrestricted Line. Initial appointments are as Ensign, U.S. Naval Reserve with a minimum service obligation as required by the assigned warfare community.

c. An annual board convened by the Navy Personnel Command (NPC) will consider eligible applicants. Fifty applicants and 10 alternates are selected each year. Applications are due to NPC by 1 July and the selection board is held in September. Applicants selected will be notified by a Navy Administrative Message.

d. Upon selection, selectees will be required to coordinate closely with CNET for completion of a precommissioning physical and selection of a degree program and university. Selectees must be found physically qualified for commissioning in the Unrestricted Line (URL) for continued program eligibility. Once determined to be physically-qualified, selectees will be ordered to a CNET-designated NROTC-affiliated university co-located with a major Fleet concentration center in San Diego, Hampton Roads, or Jacksonville. In general, STA selectees will begin their baccalaureate degree programs the fall semester

Enclosure (1)

of the year following selection. Selectees must attend school on a full-time, year-round basis through degree completion. An emphasis is placed on expeditious degree completion; however, selectees must complete a baccalaureate degree within 36 months.

e. Prior to graduation and attendance at OCS, CNET will determine officer warfare community assignment based on the needs of the Navy, individual qualification, aptitude, experience, and individual preferences. Selectees will be assigned to one of the following communities: Surface Warfare (Conventional or Nuclear), Submarine (male only), Special Warfare (male only), Special Operations, or Aviation (Pilot or Naval Flight Officer).

2. Eligibility Requirements

a. U.S. Citizenship is required and cannot be waived.

b. Age requirement. Applicants must be at least 22 years of age and not have reached their 27th birthday by 30 September of the application year.

c. Applicants must be serving on active duty in the U.S. Navy or Naval Reserve, including Training and Administration of the Reserves (TAR) or Selected Reserve (SELRES) at time of application. Applicants must be serving in paygrade E-4 or above with at least 4 years of active duty as of 30 September of the application year. E-4 applicants must have achieved a passing score (PNA) on the most recent E-5 advancement exam for program eligibility.

d. Applicants must be of good moral character and have no courts-martial, civilian felony, or record of disciplinary action under Article 15 of the Uniform Code of Military Justice. Additionally, the applicant must not have any convictions by civil court for misdemeanors (except minor traffic violations) for three years prior to 1 July of the application year. Any substantiated drug use or alcohol related incident, while in an enlisted status, is considered an aspect of an individual's professional performance and judgment and will be considered when assessing future leadership potential.

Enclosure (1)

e. Performance record. Applicants must have a superb performance record as well as strong academic potential.

f. Education and Scholastic Aptitude requirements. Applicants must be high school graduates or have a General Education (GED) equivalency certificate. Applicants must have competitive scores on the Scholastic Assessment Test (SAT) or ACT Assessment (ACT). Although no minimum score is required, SAT scores greater than 1,000 (math and verbal combined) or ACT scores greater than 44 (math and English combined) will enhance the potential for acceptance to the available colleges and universities. SAT or ACT scores may not be more than 3 years old as of 1 July of the application year.

g. Physical qualifications. Applicants must be physically qualified for appointment in the URL. For eligibility and application purposes, a record review and interview for disqualifying conditions are acceptable. Most common disqualifying conditions for URL include: defective color vision, eyesight uncorrectable to 20/20, and applicants out of height, weight, and body fat standards. A complete physical examination will be required for selectees and alternates only. Applicants must meet physical height, weight, and body fat standards at time of application and through commissioning for continued program eligibility.

h. Students in other officer accession programs are not eligible.

i. Applicants must be favorably recommended by their commanding officer.

3. Application Submission Procedures and Deadlines.

Applicant Procedures: Applicant must fill out the Officer Program Application form (Chapter 2), and submit it via their chain of command by the following deadline:

a. Received by NPC (PERS-811) not later than 1 July of the application year.

b. Applicants should contact their Navy College Office or Command Career Counselor for information on

Enclosure (1)

scheduling the SAT or ACT. SAT or ACT results may be forwarded to the selection board by (1) submitting directly to NPC by annotating Code 2643 for SAT and 4868 for ACT or including SAT or ACT scores as an attachment to the application. Applicants are encouraged to take one or both of these examinations at the earliest possible opportunity.

c. Applicants must include all required documentation, as specified in Chapter 6. To ensure the application is complete, review the application checklist provided as Appendix F.

4. Information and Guidance for Commanding Officers. Upon receipt of an application, the commanding officer will:

a. Interview the applicant personally following the guidance provided in Chapter 2.

b. Complete and attach a Commanding Officer's Recommendation form, which is included in the Officer Programs Application.

c. Ensure the applicant meets all eligibility criteria and identify and make recommendations in cases where waivers are requested.

d. Forward applications to:

Commander
Navy Personnel Command (PERS-811D)
5720 Integrity Drive
Millington, TN 38055-8110

5. Information and Guidance for Applicant Interviews

a. A minimum of three officer interviews are required. Officer interviewers must use the Interviewer's Appraisal Sheet (NAVRUIT 1100/13), provided in Chapter 2, Officer Programs Application.

b. Interviews should be conducted simultaneously by a panel of officers. The officers conducting the interviews

Enclosure (1)

should be in paygrades 0-3 and above, if possible. Use the guidance on the back of the NAVCRUIT 1100/13 (Interviewer's Appraisal Sheet) in the Officer Programs Application (Chapter 2).

6. Medical Examination Information

a. Applicants are not required to complete a full physical when applying for the program. For eligibility and application purposes, a command records review and interview for disqualifying conditions is acceptable. Results of this review and interview should be annotated on the Commanding Officer Recommendation Form.

b. CNET will provide selectees with specific guidance for the completion of a precommissioning physical. Selectees must be found physically qualified for the Unrestricted Line for continued program eligibility.

7. Administrative Information

a. Changes to application information: Applicants must notify the Commander, Navy Personnel Command (PERS-811D) in writing of any change to information required in the application, including duty station, command telephone numbers and mailing address.

b. Following selection, STA selectees will be required to contact CNET for additional instructions. Selectees must notify CNET (OTE6/0843) of any change to the information provided in this application or of professional or personal circumstances which would impact on scheduled transfer or continued program eligibility from the time of selection through transfer to the NROTC unit.

c. Service Obligation

(1) Selectees must have a six-year active service obligation. Members who do not have the requisite minimum obligated service must agree to extend their enlistment utilizing NAVPERS 1070/621 or NAVPERS 1070/622. Selectees are authorized to reenlist more than one year early if they

Enclosure (1)

are unable to satisfy a six-year obligated service requirement with an extension of 48 months or less. The reason for extension of enlistment must state "Training(Seaman to Admiral)". The following statement of understanding must be included with the reason for extension of enlistment: "I understand that upon admission to a university under this program, this agreement becomes binding and may not thereafter be canceled except as provided by the MILPERSMAN."

(2) Should a STA selectee voluntarily or involuntarily disenroll from the baccalaureate degree program or from OCS, he or she will remain in their enlisted rate in the Navy or Naval Reserve and be made available for general assignment. Disenrolled members will be required to serve time remaining on their six-year obligation.

(3) Upon graduation from OCS and initial appointment, officers assume an obligated service requirement consistent with the requirements of their assigned designator.

(4) Selected Reserve selectees must initiate active duty recall process, coordinated through the Reserve Recall Branch (PERS-812) once a school assignment is approved by CNET. SELRES personnel must remain on active duty from beginning the educational phase of the STA program through commissioning.

d. Withdrawal of Application or Recommendation

(1) Selectees may decline participation in the STA program through notification to CNET via their chain of command.

(2) STA selectees must maintain eligibility requirements from selection through commissioning for continued program eligibility.

(3) Commanding Officers must notify CNET immediately of circumstances that may affect the member's continued program eligibility. These circumstances include a marked drop in overall performance, pending administrative action,

Enclosure (1)

or civilian or military violations, which have resulted or have the potential to result in conviction or imposition of punishment, or other circumstances which would affect the individual's program eligibility. Further, commanding officers may, at their discretion, withdraw their recommendation for the STA program. Withdrawal of a commanding officer's recommendation, awarding of punishment through Article 15 of the Uniform Code of Military Justice, or convictions in a civilian or military court, are cause for the administrative removal of a selectee from the program.

e. Advancement in rating. STA students are eligible for advancement provided requirements for advancement are fulfilled. Students are encouraged to participate in advancement examinations.

f. Transfer Policy

(1) Applicants selected for STA who receive PCS orders for execution prior to transfer to the assigned university, should not be transferred. If a transfer directive is received, the commanding officer should notify the orders originating authority that the individual has been selected for STA and the orders should be cancelled.

(2) CNET OTE6/084 will coordinate with Navy Personnel Command, for issuance of transfer directives. Commanding officers shall ensure that no STA select is transferred without the required obligated service. Transfer directives are normally issued following determination of physical qualification for commissioning in the URL and CNET university assignment.

8. Inquiries

a. Information and questions concerning the **application process** should be addressed to:

Commander
Navy Personnel Command (PERS-811D)
5720 Integrity Drive
Millington, TN 38055-8110
(901) 874-3173/DSN 882

Enclosure (1)

OPNAVINST 1420.1

b. Information and questions concerning **eligibility or program requirements** should be addressed to:

Chief of Naval Education and Training
(OTE6/084)
250 Dallas Street
Pensacola, FL 32508-5220
(850) 452-4021 ext. 306/DSN 922

Enclosure (1)